



## Power Search

Use **Power Search** to do a more complex search within eLibrary.

### Find the Power Search Page

On the Quick Search page, click “Power Search”

#### Quick Search

 words or phrase ▼ 

 library:  ▼

[Power Search](#)

### Using Power Search

#### 1. Add your Search Strings

Enter up to 6 different search strings using any combinations.

<input type="text" value="words or phrase"/> <span>▼</span>	<input type="text"/>	<input type="text" value="And"/> <span>▼</span>
<input type="text" value="author"/> <span>▼</span>	<input type="text"/>	<input type="text" value="And"/> <span>▼</span>
<input type="text" value="title"/> <span>▼</span>	<input type="text"/>	<input type="text" value="And"/> <span>▼</span>
<input type="text" value="subject"/> <span>▼</span>	<input type="text"/>	<input type="text" value="And"/> <span>▼</span>
<input type="text" value="series"/> <span>▼</span>	<input type="text"/>	<input type="text" value="And"/> <span>▼</span>
<input type="text" value="ISBN"/> <span>▼</span>	<input type="text"/>	

#### 2. Choose your Library

Choose your school library.

Teachers may want to choose All Elementary Schools, Jr High & Middle Schools, or Sr High Schools.

#### 3. Filter by Additional Search Categories

#### 4. Click “Search”

### Power Search

words or phrase	<input type="text"/>	And
author	<input type="text"/>	And
title	<input type="text"/>	And
subject	<input type="text"/>	And
series	<input type="text"/>	And
ISBN	<input type="text"/>	

**Search** **Reset**

library:	ALL
record language	ANY
record format	ANY
item type	ANY
location:	ANY
item cat1	ANY
item cat2	ANY
item cat3 genre	ANY
item cat4 special	ANY
item cat5 language	ANY
match on:	Keywords
publication yr	<input type="text"/>
sort by:	None

## See All Items in a Library

1. Under “words or phrases’ enter **#0** (that’s a zero)

### Power Search

words or phrase	#0	And
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2. **Choose your Library**
3. **Click “Search”**

## No Search Results

If you search eLibrary and get no search results, try the following:

- Check the spelling on your search words.
- Remove some search words or search criteria.
- Click on a “closest match” if offered by eLibrary.
- Ask for help.

**words or phrase "sled dogz"** found no matches in any library.

You may change your search, or select a new search from the closest matches below.

- |    |  |           |
|----|--|-----------|
| 1. | <a href="#">Sled dogs--Training--Juvenile fiction.</a> | <b>1</b>  |
| 2. | <a href="#">Sledding</a>                               | <b>1</b>  |
| 3. | <a href="#">Sledding--Fiction</a>                      | <b>19</b> |

## Too Many Search Results

If you get too many search results, click “Go Back”.

<a href="#">Go Back</a>	<a href="#">Help</a>	<a href="#">Limit Search</a>	<a href="#">New Search</a>	<a href="#">Next</a>	<a href="#">X-Ref</a>
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Within Power Search, narrow down your results:

- Add more search words or search criteria.
- Choose location of “on shelf” to only see items that are currently ready to be borrowed.

location:

- Choose “non-fiction” or “fiction” for books

item format 1

That’s the basics of Power Search.

If you want to know more, then check out these search options and tips.

## Search Options

### Words or Phrases:

This will look for all words in your search string, in any order, for all records in that library.

### Author:

This will look for words in your search string, in any order, that appear in the author field for all records in that library.

**Title:**

This will look for words in your search string, in any order, that appear in the title field for all records in that library.

**Subject:**

This will look for words in your search string, in any order, that appear in the subject field for all records in that library.

**Series:**

This will look for words in your search string, in any order, that appear in the series field for all records in that library.

**ISBN:** This will look for the 10 digit or 13 digit ISBN number of a book. Do not add spaces or dashes.

## Search Tips:

To search for an **exact phrase**, use **single quotes**. This search will return all items where the title includes the exact words 'of the ring' in that order

title	'of the ring'
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To search for **multiple words** in any order, use the special word AND. This search will return all items where the title contains both "dog" and "cat" in any order.

title	cat	And
title	dog	And

To search for **any or all of the words**, use the special word OR. This search will return all items where the title contains either "bug" or "insect" or "mosquito", or titles that contain all of these words.

title	bug	Or
title	insect	Or
title	mosquito	And

To search for **any but not all of the words**, use the special word XOR. This search will return all items where the title contains either "doctor" or "nurse" but not any titles that contain both "doctor" and "nurse".

title	doctor	XOR
title	nurse	And

To search for the **first word but not the second**, use the special word NOT. This search will return all items where the title contains "bird" but not any titles that contain the word "canary"

title	bird	Not
title	canary	And

To search for **part of a word**, use the symbol “\$”. This search will return all items where the title contains part of the word “canad”. So titles containing words such as “canada” and “canadian” will be returned.

title	▼	canad\$	And	▼
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